

TOWN OF LACOMBE
MINUTES OF COUNCIL MEETING 06-14

Minutes of the Regular Meeting of Council held on **August 14, 2006** in the Council Chambers of the Town Administration Office

Present: Mayor Gordon
Councillor Christie
Councillor Dixon
Councillor Foster
Councillor Koberstein
Councillor Parent

Regrets: Councillor Olsen

Staff Present: Robert Jenkins, Chief Administrative Officer
Ken Kendall, Assistant Chief Administrative Officer
Carol-Lynn Gilchrist, Planning and Development Officer
Paul Deleske, Communications Officer
Kristin Teskey, Administrative Assistant
Jodi Drozda, Municipal Intern
Diane Piché, Computer and Information Systems
Coordinator
Cyril Fortney, Municipal Treasurer

Others Present: Lisa Joy, Editor, Lacombe Globe
Troy Gillard, CJUV Radio
Margaret Phelan, The Leadership Centre
Hans Spelt, Shantro Developments Ltd.
Barb Green, Michener Park Place Condominium Association

CALL TO ORDER

Mayor Gordon called the meeting to order at 6:45 PM.

SUPPLEMENTARY AGENDA ITEMS

11/178.18 06MO
Supplementary
agenda items
06-246.2

MOVED BY Councillor Foster:

THAT the following supplementary agenda items be considered:

12.1 Municipal Sponsorship Program

- 2006 Grant Information

CARRIED UNANIMOUSLY

ADOPTION OF AGENDA

11/178.19 06MO
Agenda adopted
06-247

MOVED BY Councillor Dixon:

THAT the agenda be adopted as circulated.

CARRIED UNANIMOUSLY

11/177.43 06MO
Move *in camera*
06-248

MOVED BY Councillor Christie:

THAT Council move *in camera* at 6:46 PM to discuss the following items:

11.1 Community Proposal

- Review of Proposal

CARRIED UNANIMOUSLY

11/177.44 06MO
Open Meeting
06-249

MOVED BY Councillor Koberstein:

THAT Council return to Open Meeting at 7:10 PM.

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

11/179.14 06MO
Minutes confirmed
06-250

MOVED BY Councillor Parent:

THAT the minutes of the July 10, 2006 Regular Meeting be confirmed as circulated.

CARRIED UNANIMOUSLY

DELEGATION

Margaret Phelan of The Leadership Centre presented a brief summary of the leadership development program, including the history of The Leadership Centre, its vision, mission and core objectives and the Leadership Networks program. Ms. Phelan summarized a few of the initiatives the group has worked on, including the Red Deer Centrefest, and has suggested that Council submit any project ideas the Leadership Networks group could assist with.

Councillor Koberstein asked if applications are still being accepted. Ms. Phelan replied that they are, and that between 20-24 people are accepted into each program with a time commitment of 140 hours each. Ms. Phelan added that they have begun to advertise their program and are looking for a diversified group of candidates.

INFORMATION

11/173.40 06MO
53 Information
Items received
06-251

MOVED BY Councillor Dixon:

THAT the following information items be received:

1. Lacombe Tourism New Look Website review
2. 2007 - 2011 Water Consumption Forecast for North Red Deer River Water Services Commission
3. Alberta Municipal Affairs: Municipal Safety Recognition Award for 10 years of accreditation
4. Blaine Calkins, MP: Letter re Canada-Alberta Municipal Rural Infrastructure Fund impending deadline
5. Municipal Suppliers: Municipal News for July 10, 2006
6. AAMD&C: July 7, 2006 "Contact" newsletter
7. AAMD&C: July 14, 2006 "Contact" newsletter
8. Municipal Suppliers: Municipal News for July 14, 2006
9. AUMA: Notice re Canada Alberta Municipal Rural Infrastructure Funding first project call deadline
10. AMSC: Notice re "Council must give reasons for a decision regarding proposed amendment to a municipal bylaw"
11. AMSC: Notice re Court of Queen's Bench decision dealing with "Direct Control Districts"
12. CAEP: July, 2006 "Quicknotes" newsletter
13. Wolf Creek Public Schools: Media release re final approval for modernization of LCHS
14. AUMA: E-mail re revision to trail resolution submitted for discussion at 2006 AUMA Convention
15. AUMA: Notice re members needed for Alberta Infrastructure TRAVIS Committees
16. AUMA: Notice re 2006 AUMA Pre-Convention sessions
17. AMSC: Notice re personal liability protection under the MGA against civil lawsuits
18. AMSC: Notice re conflict of interest - applicable standards
19. Municipal Heritage Partnership Program: Information on new Provincial program
20. AUMA: Information re 2006 AUMA Convention education sessions
21. AUMA: Notice re recommendations for 2007 Provincial Budget
22. AMSC: Notice re validity of petitions

23. AUMA: Notice re Alberta Housing Coalition 2006 Conference "Building Communities: Housing Options for ALL Albertans"
24. AMSC: Letter re participation credit cheques for the General Insurance Program and MUNIX
25. AAMD&C: July 21, 2006 "Contact" newsletter
26. David Thompson Health Region: Invitation and registration package for fall symposiums
27. AAMD&C: July 28, 2006 "Contact" newsletter
28. Municipal Suppliers: Municipal News for August 1, 2006
29. Lacombe & District Chamber of Commerce: Thank-you card for sponsoring Celebrate Lacombe Days
30. Marion Grose: Letter re new municipal water supply
31. Resident request to install speed bumps in paved alley behind 45th and 47th avenues
32. Edmonton Journal: News article re City of Cold Lake will consider dissolution due to increasing debt load
33. Municipal Suppliers: Municipal News for August 2, 2006
34. Municipal Suppliers: Municipal News for August 3, 2006
35. Municipal Suppliers: Municipal News for August 4, 2006
36. Municipal Suppliers: Municipal News for August 7, 2006
37. Municipal Suppliers: Municipal News for August 8, 2006
38. Bank Reconciliation for April, 2006
39. Accounts Payable Summary for April, 2006
40. Bank Reconciliation for May, 2006
41. Accounts Payable Summary for May, 2006
42. Bank Reconciliation for June, 2006
43. Accounts Payable Summary for June, 2006
44. AUMA: Notice re standing committee guest speaker at the AUMA Convention
45. AMSC: Notice re duties of board members - Court of Appeal decision
46. Municipal Suppliers: Municipal News for August 9, 2006
47. Municipal Suppliers: Municipal News for August 10, 2006
48. Provincial Flood Risk Management Strategy: Discussion guide for community mitigation measures
49. Saint Thomas Aquinas Roman Catholic Schools: Invitation to annual golf tournament
50. AUMA: Letter re 2006 Convention Policy and Resolutions Handbook
51. Natural Resources Canada: Idle-Free Zone newsletter, Summer 2006 edition

CARRIED UNANIMOUSLY

Item # 19

Councillor Koberstein noted this program could be useful to catalogue the historical sites in Lacombe. The CAO added this program would be reviewed this fall.

Item # 26

Councillor Koberstein offered to attend the DTHR Health Symposium in Lacombe on September 28, 2006. The Mayor added the Province will make an announcement at this time regarding the drug-use problem in Alberta.

REPORTS

Councillor Foster

- Attended the Joey's Only Restaurant grand opening
- Attended the Peavey Mart opening
- Will attend FCSS meeting on August 16, 2006

Councillor Dixon

- Attended Municipal Planning Commission meetings

Councillor Parent

- Attended Chamber of Commerce meeting; Lacombe Days was a great success

Councillor Koberstein

- Attended Western Canadian Solar grand opening
- Attended Joey's Only Restaurant grand opening
- Attend Police Commission meeting; Al Bunn appointed as Public Complaints Director

- Advised of Regional Solid Waste Authority meeting scheduled for August 17, 2006 for site tour of Prentiss Transfer Station

Councillor Christie

- Attended MPC meetings

Mayor

- Attended Peavey Mart opening
- Attended Lacombe Hardwood Flooring grand opening
- Attended Joey's Only Restaurant grand opening
- Attended MPC meetings
- Noted next Coffee with Council meeting is scheduled for October 12, 2006
- Met with organizers of the Lacombe Farmer's Market re discussions of alternate venue, but have not received a response

CAO

- Noted the Municipal Intern is currently working with Infrastructure Services and will move to Protective Services for the fall
- Recruitment for the Infrastructure Services Director and Engineering Services Manager positions are underway
- Infrastructure Services summer maintenance program is continuing
- Cameron Manor sidewalk work is underway
- Advised of offer from Lacombe County to participate in a joint recycling services program
- Water usage hit peak level this summer; trying to align with the conservation policy of the City of Red Deer
- Planning and Development continue to be extremely busy; 98 units to end of July and \$42 million building permits, versus \$7.5 million last year

ACAO

- Summer arena ice installed for ringette
- Noted that summer recreation programs are booked to capacity
- Ambulance calls have increased
- Recruiting additional casual EMT positions

11/173.41 06MO
Council and CAO
reports received
06-252

MOVED BY Councillor Foster:

THAT the Council and CAO reports be received as information.

CARRIED UNANIMOUSLY

BUSINESS

61 Land Use Planning

Bylaw 300.27 – Redesignation of Lands from FD to R1c

11/175.35 06MO
Bylaw 300.27
Second Reading
06-253

MOVED BY Councillor Christie:

THAT Bylaw 300.27 be given second reading.

CARRIED UNANIMOUSLY

11/201.27 06MO
Bylaw 300.27
Third Reading
06-254

MOVED BY Councillor Christie:

THAT Bylaw 300.27 be given third and final reading.

CARRIED UNANIMOUSLY

13 Financial

13.1 Interim Financial Reports

The Municipal Treasurer reviewed the 2006 Capital Project Report in detail, summarizing the financial status of each function. The CAO added that in

function 32 (Streets and Roads), the Wolf Creek Industrial Park projected final cost is \$2,579,251 versus the budgeted amount of \$2,702,358.

The CAO noted that for the 34th Street/Range Road 26-4 Resource Road Project is over budget as the road is in worse condition than expected. The County's portion of the project has not started and is anticipated to exceed the budget by \$150,000 due to time delays.

The ACAO advised that an epoxy finish is required on Reservoir B to extend the facility lifetime by another 10 years, which enables more time to explore other opportunities. The lagoon upgrade will be delayed until more is known about the regional wastewater system. He advised regarding anticipated grant approvals for the LMC renovation project.

11/173.42 06MO
Interim Capital
Report received
06-255

MOVED BY Councillor Foster:

THAT the 2006 Interim Capital Project Report be received as information.

CARRIED UNANIMOUSLY

32 Streets and Roads

32.1 Paving of 45th Avenue Lane

The CAO reviewed a memorandum advising that the Michener Park Place Condominium Association would like to share the cost of paving the lane and parking areas on the north side of the condominium units (Lots 1A through 10A, Block 2). He noted that the cost of the parking area would be the sole responsibility of the Condominium Association. The projected cost of this project would amount to \$55,000, with the Town's portion calculated as approximately \$18,500.

32/154.06 06MO
Paving of lane and
parking area
06-256

MOVED BY Councillor Foster:

WHEREAS the Michener Park Place Condominium Association has proposed paving of the lane and parking area serving Lots 1A through 10A, Block 2 (45th Avenue) on a cost-shared basis, and

WHEREAS the lane is subjected to significant traffic volumes, surface drainage issues exist and the general condition of the lane is rated as poor, and

WHEREAS the Town is the owner of frontage property along the north side of the lane,

NOW THEREFORE BE IT RESOLVED THAT the Town agree to undertake paving of the lane and parking area serving Lots 1A through 10A, Block 2 (45th Avenue) subject to the following cost-sharing arrangement with the Michener Park Place Condominium Association:

1. Costs associated with paving of the parking area to be assumed by the Association
2. Costs associated with paving of the laneway to be shared equally between the Association and the Town

AND THAT project funding in the amount of \$18,500 be allocated from the Streets Capital function area.

VOTED FOR THE MOTION: 4
VOTED AGAINST THE MOTION: 2
MOTION CARRIED

32.2 Traffic Signals at Highway 2A and Woodland Drive Intersection

The CAO reviewed a memorandum nothing Traffic Solutions Consulting Ltd. recommends that RGM Contracting be awarded the contract for traffic signal installation at the Highway 2A and Woodland Drive intersection. He added this project will not be completed until next year due to the coordination with the railway lights. Alberta Infrastructure and Transportation will fund 75 percent of the project costs.

32/617.06 06MO
Award of tender for
traffic signal
installation
06-257

MOVED BY Councillor Christie:

WHEREAS the Town and Alberta Infrastructure and Transportation have agreed to jointly fund of the cost of undertaking traffic signalization at the intersection of Highway 2A and Wolf Creek/Woodland Drive under a 25/75 percent cost-sharing arrangement, and

WHEREAS tenders for such a project have been received and evaluated, and ISL/Traffic Solutions Consulting Ltd. would recommend the tender submitted by RGM Contracting Inc. as being the most advantageous purchase for the Town

NOW THEREFORE BE IT RESOLVED THAT Council award the tender to supply and install traffic signalization equipment at the intersection of Highway 2A and Wolf Creek/Woodland Drive, as per the specifications of Alberta Infrastructure and Transportation, at a purchase price of \$274,207.98 inclusive of GST, to RGM Contracting Inc. of Edmonton

CARRIED UNANIMOUSLY

11 Council and Legislative

11.1 Public Appointments to Boards & Commissions

11/117.27 06MO
Public appointment
to Police
Commission
06-258

MOVED BY Councillor Koberstein:

THAT Caroline Sawatzky be appointed as a public member of the Lacombe Police Commission, said appointment to become effective on August 15, 2006 and extend to December 31, 2008.

CARRIED UNANIMOUSLY

11.2 Citizen Engagement

The Communications Officer reviewed a memorandum proposing the next Coffee with Council Citizen Engagement event is scheduled for October 12, 2006 from 6-9 PM at Lacombe Centre Mall.

11/141.02 06MO
Coffee With Council
event scheduled
06-259

MOVED BY Councillor Parent:

THAT a "Coffee with Council" citizen engagement event be scheduled for Thursday, October 12, 2006 from 6 to 9 PM to facilitate communication between Members of Council and the citizens of Lacombe, and

THAT Administration be directed to make the necessary arrangements for such a meeting.

CARRIED UNANIMOUSLY

12 Administration

12.1 Municipal Sponsorship Program

The CAO reviewed a memorandum noting delays in the program due to changes to make it simpler. He advised of maximum grant amount available with an intermunicipal application or a standalone application.

15 Information Services

15.1 Information Systems Security and Storage Policy

The CAO reviewed a memorandum outlining the new Information Systems Security and Storage Policy, noting that Council will review this policy at the September 11 Regular Meeting.

42 Wastewater

42.1 Central Alberta Regional Wastewater Study

The CAO reviewed a memorandum noting additional questions arose from the initial Regional Wastewater Preliminary Report. He added that justification for a larger system versus smaller regional systems is still needed. The North Red Deer River Water Services Commission was going to study the feasibility of a smaller regional system, but a request to Alberta Infrastructure and Transportation was declined.

Councillor Koberstein asked if the October 31, 2006 deadline for the final report is achievable. The CAO replied that as Stantec has already completed the initial investigation, it may be achievable. He added that the main concern is that the system must be equitable for all parties involved.

ADJOURNMENT

11/177.4
52 06MO
Adjournment
06-260

MOVED BY Councillor Foster

THAT the meeting adjourn at 9:15 PM.

CARRIED UNANIMOUSLY

Mayor

Chief Administrative Officer