

TITLE: 1998 LMC Rental Rates Approval

POLICY NO. 72/451/03 98PO

**2004/05 Consolidation of Lacombe Memorial Centre Rates (72/451/04)
 22 June, 1998 - Resolution No. 98-238
 and
 Lacombe Memorial Centre Amendments**

12 April, 1999	Resolution No. 99 - 122
10 Jan., 2000	Resolution No. 00 - 013
13 Nov. 2000	Resolution No. 00 - 397
27 Nov. 2000	Resolution No. 00 - 416
26 Nov. 2001	Resolution No. 01 - 456
16 Jan. 2003	Resolution No. 03 - 04
24 Nov. 2003	Resolution No. 03 - 397
13 Dec. 2004	Resolution No. 04 - 387

Categories	Banquet Room	South Half Auditorium	North Half Auditorium*	Main Auditorium*	Entire Facility**
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Option A - With Set Up and Take Down by Town Staff - GST Applies to all Rates (Dec.04 #04-387)

General Use	\$240	\$275	\$300	\$450	\$605
Non-Prime Time (Mon., Tues., Wed.)	\$195	\$220 (27 Nov.00 #416)	\$240 (26 Nov. 01 #456)	\$360 (Jan. 03 #03-04)	\$485 (Dec. 04 #04-387)
Commercial	\$320 (12 Apr 99 #122)	\$385 (26 Nov. 01 #456)	\$430 (Jan. 03 #03-04)	\$645 (Nov 03 #03-397)	\$865

Option B - With Set Up by Renter, Take Down by Town Staff (10 Jan. 00 #013) (26 Nov. 01 #451)

General Use	\$175	\$210	\$240	\$360	\$485
Non-Prime Time (Mon., Tues., Wed.)	\$140	\$170 (27 Nov.00 #416)	\$190 (26 Nov. 01 #456)	\$290 (Jan. 03 #03-04)	\$385 (Dec. 04 #04-387)
Commercial	\$240 (10 Jan. 00 #013)	\$260 (26 Nov. 01 #456)	\$290 (Jan. 03 #03-04)	\$435 (Nov 03 #03-397)	\$575

Option "C" Deleted (10 Jan. 00 #013)

A **Commercial** group is defined as a group or an individual wishing to rent the Lacombe Memorial Centre for a 'for profit' event.

For profit definitions:

1. An event booked by an individual or group of individuals to sell a product or service and/or charge a fee in any way such that the proceeds of such an event are for the profit of the individual, group of individuals or business.

Non-Prime Rates are in effect Mon., Tues. and Wed. These rates will also be granted to **local not for profit organizations** booking any portion of the L.M.C. for a period of four or more days, provided there is no more than a two day interruption in the booking.

Kitchen Rental Only - \$85.00 plus GST (Jan. 03 #03-04) (Nov 03 #03-397) (Dec. 04 # 04-387)

Note: All Rentals Include Use of the Kitchen.

* Includes use of the Stage.

** Includes Main Auditorium, Stage and Banquet Room.

OTHER FEES AND CHARGES

1. A **Damage Deposit** of **\$300.00** is required for all rentals. If the Recreation Office has handed out a key to the facility, this key must be returned within 2 days or the damage deposit cheque will be cashed. An additional \$125.00 deposit per microphone and cord is required. The microphone and cord must be picked up at the Recreation Services office, and returned within 2 days or the deposit cheque will be cashed.
2. **Booking Deposit** - A \$100.00 (plus GST) deposit is required at the time of booking the LMC for any Friday or Saturday booking and must be paid within 72 hours of the booking and will be applied to the rental charges. The \$100.00 deposit will be non-refundable if the booking is cancelled 60 days or less prior to the booking. If the event is cancelled more than 60 days prior to the event, \$50.00 will be non-refundable.
(13 Nov.00 #397) (Dec. 04 # 04-387)
3. There shall be an additional minimum fee of \$35 per hour for cleaning the kitchen if it is not completed by the Lessee. Any other additional cleaning throughout the facility, if required, will also be subject to this fee.
4. When a wedding books the facility on a Saturday, the L.M.C. or any portion thereof, **is available for 75% of Basic Hall Rental on Friday evening**, or half price on Sunday for rehearsal parties and/or gift openings.

SPECIAL RATES

- Local youth groups shall not be charged for the basic hall rental for the L.M.C. for a single banquet per year. Groups are responsible for their own set up, take down and clean up. Groups in this category include: Minor Hockey, Ringette, Scouting Assoc. and Girl Guide Assoc., together with other local youth groups.

Special Rate for local youth groups for a single annual banquet where they are not charged for the Basic Hall Rental:

Categories	Banquet Room	South Half Auditorium	North Half Auditorium*	Main Auditorium*	Entire Facility**
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Option “A” - With Set Up and Take Down by Town Staff – GST applies to all rates
(Dec. 04 #04-387)

General Use	\$80	\$80	\$80	\$160	\$210
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(This being a set up fee, there is no break for non-prime time)

Option “B” - With Set Up by Renter - Take Down by Town Staff

General Use	\$27	\$26	\$26	\$80	\$105
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(Nov 03 #03-397) (26 Nov. 01 #456) (10 Jan. 00 #013)

- Chamber of Commerce and Service Club meetings will be charged \$30.00 plus GST, per meeting. (Dec. 04 # 04-387)
- The Rotary Club's Christmas Carol Festival, and the Lacombe and District Music Festival Association will be assessed a rental rate of \$75.00 plus GST, per day. They are responsible for their own set up, take down and clean up, or subject to the Option “A” or Option “B” rates listed in Section 1. (Dec. 04 # 04-387)
- Lacombe Family and Community Support Services shall not be charged to use the L.M.C. for meeting purposes. They are responsible for their own set up, take down and clean up, or subject to the Option “A” or Option “B” rates listed in Section 1.
- In addition to those mentioned above, the Town of Lacombe, Lacombe County, FCSS and the Chamber of Commerce do not require a damage deposit.
- Any group or individual who is not required to pay for their rental is responsible for their own set up, take down and clean up. Damage deposit is required.