

LACOMBE REGIONAL FIRE SERVICE ASSOCIATION

BOARD MEETING

June 22, 2004

REGULAR MEETING

Present:	Bill Knight - Chairman	Lacombe County
	Greg Gordon	Town of Lacombe
	Ray Prins	Lacombe County
	Jim Dixon	Town of Lacombe
	Peter Steringa	Village of Clive
	Laurie Phillips	Town of Eckville
	Ken Kendall	Town of Lacombe
	Tim Timmons	Lacombe County
	Fred Millar	Regional Fire Chief
	Jim Von Hollen	Alix Fire Chief
	Tom Fisher	Lacombe Fire Chief
	Steve Christie	Lacombe Floor Member
	Monte Zaytsoff	Clive Fire Chief
	Hal Phillips	Eckville Fire Chief
	Andrie Anderson	Mirror Fire Chief
Absent	John Williams	Village of Alix
	Jim von Hollen	Alix Fire Chief

1. Call to Order

Bill Knight called the meeting to order at 7:10 p.m.

2. Adoption of Agenda

Chief Millar requested that Item 4.2 Insurance Survey be removed from the agenda because it had not been completed yet.

Motion: By Jim Dixon that the agenda be adopted as amended.

Carried

3. Adoption of Previous Minutes

Motion: By Ray Prins that the minutes of the February 24, 2004 meeting be adopted as amended.

Carried

4. Business Arising From Previous Minutes

4.1 Standardized Vehicle Markings

Chief Millar presented a draft policy regarding standard markings for vehicles in Lacombe Regional Fire Service. The policy had been prepared at the request of the District Fire Chiefs who felt that a standard was needed.

This standard would only apply to newly purchased vehicles that were jointly owned by more than one municipality. All other vehicles would be grandfathered and changing the markings would remain at the discretion of the owner.

Tim Timmons requested that Chief Millar send a copy of the draft policy to all member administrators for review.

Motion: By Peter Steringa that the draft policy be recommended to respective councils for acceptance and implementation as new vehicles come on-line.

Carried

5. Information

5.1 Tim Timmons informed the members that the committee struck to develop plans for the new Emergency Services facility at Eckville had approved pre-design proposals.

Construction is to start in July and the facility should be complete by the end of 2004.

It will be 10,000 sq ft and have two ambulance and three fire bays and there is room for future expansion

Financing is a combination of government grants, corporate donations and cost sharing between the Town of Eckville and Lacombe County.

5.2 Distance Learning Courses

Chief Millar informed the group that he was not satisfied with the services and product offered by fire etc. Emergency Training Center in Vermilion.

The costs of courses will be going up significantly in 2005 and they continue to use out of date materials. Written observations regarding deficiencies and shortcomings seem to get only token consideration.

Chief Millar felt that the problems may be due to the facility now being part of Lakeland College and that the College is less flexible than fire etc. was.

Ray Prins suggested that Chief Millar draft a letter regarding these matters for the Board's endorsement and furtherance to our local MLA.

Motion: By Jim Dixon that Chief Millar draft a letter for the Board's signature and furtherance to the MLA for the Lacombe Ponoka constituency.

Carried

5.3 Emergency Services Medal Presentations

Chief Millar informed the group that Emergency Services Medal presentations would be performed locally rather than in Edmonton or Calgary. The Alberta Fire Commissioner felt that this change would permit emergency service workers to receive recognition for their efforts from their local communities.

Motion: By Jim Dixon that Items 5.1 and 5.2 be accepted for information.

Carried

6. Report From Technical Support

6.1 Alix District Chief

Chief Millar informed the members that Alix had responded to 2 fire calls, 1 false alarm and 12 medical calls since the last meeting.

Alix Fire Department had recently finished an S600 Course (Pump A) and was still awaiting the test results.

6.2 Clive District Chief

Chief Zaytsoff informed the group that Clive Fire Department had responded to a two fires, a motor and a motorcycle accident since the last meeting.

They have taken WHMIS and Flag Man Training through the County.

6.3 Mirror District Chief

Chief Anderson informed the group that they responded to seven County fire calls and one false alarm.

They attended a training session with Alix Fire Department to test a compressed air foam fire fighting system.

He stated that the water truck was scaling again and that he had made arrangements for the County to investigate.

6.4 Eckville District Chief

Chief Phillips informed the group that his department was in the late stages of an S500 Course being conducted by Chief Millar.

6.5 Lacombe District Fire Chief

Chief Fisher informed the group that Lacombe Fire Department had responded to 109 calls to date.

He informed the County members that Pump 4 was an excellent addition to the department and that it had been in use a fair amount.

He informed the group that Lacombe Fire Department had received a training grant from the Fire Commissioner's Office and that Lacombe would be sponsoring a North American Professional Drivers Course that would be open to all departments in the County.

6.6 Lacombe Member From the Floor

Steve Christie had nothing to present.

6.7 Regional Fire Chief

Chief Millar tabled an activity report. He had nothing further to report.

Motion: By Laurie Phillips that Items 6.1 to 6.7 be accepted for information.

Carried

7. New Business

7.1 Standardized Board Reporting Form

Chief Millar explained that the Chiefs would be requested to submit their activity reports on a standard form. This would make it easier for board members to understand what was happening within the County and their municipalities.

Motion: By Ray Prins that District Fire Chiefs utilize the activity report form developed by Chief Millar.

Carried

7.2 Clive, Lacombe, Mirror Policy Manuals

Chief Millar stated that the Clive Fire Department Policy Manual had been approved by Clive and County Councils.

Lacombe Fire Department Policy Manual had been approved by County Council but still required the approval of Town Council.

Chief Millar was still waiting for comments from Mirror Fire Department regarding their draft policy manual.

Motion: By Greg Gordon that this item be accepted for information.

Carried

8. Date of Next Meeting

The next meeting will be held on 28 September 2004 at Alix Fire Department commencing at 7:00 p.m.

9. Adjournment

Motion: By Peter Steringa that the meeting be adjourned at 8:47 p.m.

Carried

Recording Secretary

Chairman