

LACOMBE REGIONAL FIRE SERVICE ASSOCIATION

ORGANIZATIONAL BOARD MEETING

CLIVE FIRE DEPARTMENT

February 22, 2006

Present:	Bill Knight - Chairman	Lacombe County
	Ken Wigmore	Lacombe County
	Dawn Parent	Town of Lacombe
	Mel Henderson	Village of Alix
	Robin Lemay	Town of Bentley
	Peter Steringa	Village of Clive
	Ken Kendall	Town of Lacombe
	Tim Timmons	Lacombe County
	Fred Millar	Regional Fire Chief
	Bill Garries	Bentley Fire Chief
	Monte Zaytsoff	Clive Fire Chief
	Tom Fisher	Lacombe Fire Chief
	Kerry Andrew	Mirror Fire Chief
	Cameron Milne	Floor Member
Absent:	Jim Dixon	Town of Lacombe
	Jim Von Hollen	Alix Fire Chief
	Mitch Krescy	Town of Eckville
	Hal Phillips	Eckville Fire Chief

1. Call to Order By Secretary

Ken Kendall called the meeting to order at 7:30 p.m.

2. Election Of Officers

2.1 Election of Chairman

Ken Kendall opened the floor for nominations for Chairman.

Ken Wigmore nominated Bill Knight.

Ken Kendall called for nominations a second and third time.

There were no further nominations.

Bill Knight was elected Chairman by acclamation and assumed control of the meeting at 0735 p.m.

2.2 Election of Vice Chairman

Bill Knight opened the floor for nominations for Vice Chairman.

Ken Wigmore nominated Dawn Parent.

Bill Knight called for nominations a second and third time.

There were no further nominations.

Dawn Parent was elected Vice Chairman by acclamation.

2.3 Appointment of Secretary Treasurer

Motion: By Dawn Parent that Ken Kendall be re-appointed as Secretary Treasurer.

Carried

3. Adoption of Agenda

Chief Millar asked that an Item 6.4 Alix Fire Department Medical Unit be included for information.

Motion: By Peter Steringa that the agenda be adopted as amended and circulated.

Carried

4. Adoption Of Previous Minutes

Dawn Parent requested the minutes be changed to reflect that the last meeting took place in Alix not Bentley.

Motion: By Ken Wigmore that the minutes of the September 28, 2005 meeting be adopted as amended and circulated.

Carried

5. Business Arising From Previous Minutes

5.1 Regional Fire Service Crest

A proposal is still in development so this item is carried over to the next meeting.

5.2 Volunteer Insurance Coverage

Tim Timmons informed the Board that the first phase was completed and all departments are now covered by a single insurance policy for each district. In the next phase, because each department has varying levels of coverage, Tim Timmons will be contacting the CAOs regarding levels of coverage.

5.3 Eckville Fire Department Pumper

Tim Timmons informed the group that specifications for the truck had been developed with assistance from Rocky Mountain Phoenix and that they would be going for tender within a week.

Motion: By Robin Lemay that Items 5.1, 5.2 and 5.3 be accepted for information.

Carried

6. Information

6.1 Clive Equipment Van

Chief Zaytsoff informed the Board that he and George Seibel the County Shop Foreman were investigating replacement options for the van. They are considering a Ford E450 van.

6.2 Lacombe Fire Department Water Truck

Chief Millar stated that the body was on the chassis and delivery was anticipated in 3 weeks.

6.3 Alix Fire Department FF Transport Vehicle

Tim Timmons informed the Board that the vehicle was in the County shop awaiting decals, radio and emergency lights.

Motion: By Peter Steringa that Items 6.1, 6.2 and 6.3 be accepted for information.

Carried

7. Reports From Technical Support

7.1 Alix Fire Department

Ken Gwozdz informed the group that a 1996 Ford ambulance had been purchased for \$12,500. It is currently being re-painted.

The activities were as submitted.

7.2 Bentley District Fire Chief

Chief Garries informed the board that there had been 2 motor vehicle collisions, 1 mobile home fire and 1 false alarm since the last meeting.

He again commented on the importance of elected officials and administration attending the upcoming Alberta Fire Chiefs Convention in Red Deer. Only by attending the convention can officials really understand what is going on in the fire world. Especially if AFCA brings forward resolutions to the AUMA or AAMD&C annual meetings.

7.3 Clive District Fire Chief

Chief Zaytsoff submitted a written activity report.

He informed the group that the Holmatro vehicle extrication equipment in service at Clive had been purchased completely through community support and fund raising activities.

7.4 Eckville District Fire Chief

There was no report from Eckville Fire Department

7.5 Mirror District Fire Chief

Chief Andrews informed the Board that the department had 17 members now.

The department responded to 1 bale fire and 2 grass fires since the last meeting.

7.6 Lacombe Member From The Floor

Cameron Milne reported there were currently no personnel issues at Lacombe Fire Department.

7.7 Lacombe District Fire Chief

Chief Fisher stated that LFD has responded to 29 calls at the year to date, mostly motor vehicle related.

He informed the group that organizational changes to the department have resulted in the Deputy Fire Chief position being split into 2 positions – Deputy Chief Operations and Deputy Chief Training.

LFD will be hosting a vehicle extrication competition on July 16, 2006.

The 2005 Fireman's Ball resulted in \$20,000.00 going into the Bronto purchase fund.

The next Fireman's Ball will be held at Lacombe Center Mall on November 18, 2006.

The department has pledged \$50,000.00 over five years towards the LRCC renovation.

7.8 Regional Fire Chief

Chief Millar submitted a written activity report.

He informed the group about the meetings with Blackfalds Fire Department regarding a possible expansion of their service into Lacombe County. An agreement had been reached regarding territories which has been forwarded to County and Town Administration.

Chief Millar stated that he had recently trained 60 Dow personnel in electrical safety for fire fighters and had conducted an S300 course in Clive.

Motion: By Dawn Parent to accept Items 7.1 to 7.8 for information.

Carried

8. New Business

8.1 Policy Manual Re-Write

Chief Millar informed the Board that as a result of changes to the Alberta Occupational Health and Safety Code and the issue of a written Code of Practice for Fire Fighters by the Fire Commissioner, all policy manuals would have to be re-written.

He would be doing Lacombe Fire Department's first because they offer the most services. Once that was completed their policies would become templates for the remainder of the departments.

8.2 Regional Fire Service Training Officer/Fire Inspector

Chief Millar submitted a paper to the Board on the necessity for another paid position in Lacombe Regional Fire Service.

The necessity is based on the increased size of the service, the increased administrative burden of the District Fire Chiefs and the need for additional training for our departments.

The Board accepted the paper and directed Chief Millar to prepare an in-depth analysis on this proposed position for the next meeting.

Motion: By Ken Wigmore that the discussion paper be accepted for information.

Carried

8.3 Revised Membership Agreement

Tim Timmons circulated a revised membership agreement to all members. He explained that the agreement was essentially the same except for changes to the funding formula.

The original agreement had funding based on the number of emergency responses. This very quickly became unrealistic and the funding has been based on a per capita basis.

This change is now reflected in the revised agreement and Tim Timmons requested Board members to take the agreements back to their respective Councils for approval and signature.

9. Next Meeting

The next meeting will be held at Lacombe Fire Hall on June 28, 2006 at 7:30 p.m.

10. Adjournment

Motion: By Robin Lemay that the meeting be adjourned at 9:30 p.m.

Carried

Recording Secretary

Chairman