

LACOMBE REGIONAL FIRE SERVICE ASSOCIATION

REGULAR BOARD MEETING
LACOMBE FIRE DEPARTMENT

June 28, 2006

Present:	Bill Knight - Chairman	Lacombe County
	Ken Wigmore	Lacombe County
	Dawn Parent	Town of Lacombe
	Jim Dixon	Town of Lacombe
	Mel Henderson	Village of Alix
	Pamela Hansen	Town of Bentley
	Richard McKinnon	Town of Eckville
	Peter Steringa	Village of Clive
	Ken Kendall	Town of Lacombe
	Tim Timmons	Lacombe County
	Fred Millar	Regional Fire Chief
	Monte Zaytsoff	Clive Fire Chief
	Hal Phillips	Eckville Fire Chief
	Tom Fisher	Lacombe Fire Chief
	Kerry Andrew	Mirror Fire Chief
Absent:	Bill Garries	Bentley Fire Chief
	Jim Von Hollen	Alix Fire Chief
	Mitch Krescy	Town of Eckville
	Cameron Milne	Floor Member

1. Call to Order

Bill Knight called the meeting to order at 7:30 p.m.

2. Adoption of Agenda

Chief Millar noted that Section 4 was numbered wrong and should read items 4.1 to 4.5.

Motion: By Dawn Parent that the agenda be adopted as amended.

Carried

3. Adoption Of Previous Minutes

There were no errors or omissions in the minutes of the February 22, 2006 Organizational Meeting.

Motion: By Peter Steringa that the minutes of the September 28, 2005 meeting be adopted as circulated.

Carried

4. Business Arising From Previous Minutes

4.1 Regional Fire Service Crest

Chief Garries was not present to submit his proposal. Because this item has not progressed since being brought forward in 2005, Bill Knight recommended that it should be removed as an item of business in future meetings.

Motion: By Ken Wigmore that the Regional Fire Service Crest proposal be deleted as Business Arising From Previous Minutes item.

Carried

4.2 Volunteer Insurance Coverage

Tim Timmons informed the Board that he still had to talk individually with each municipality regarding their coverage.

4.3 Eckville Fire Department Pumper

Tim Timmons informed the group that Rocky Mountain Phoenix of Red Deer had been awarded the contract to build a new pumper for Eckville Fire Department. It would be jointly purchased between the Town of Eckville and Lacombe County. Cost is approximately \$268,000.00 with delivery in 295 days from receiving the chassis.

4.4 Revised Membership Agreement

Tim Timmons explained that the Board members needed to endorse the revised agreement.

Motion: By Pamela Hansen that the Board endorse the revised membership agreement.

Carried

4.5 Clive Fire Department Equipment Van

Chief Zaytsoff informed the group that he and George Seibel, the County Shop Foreman were still investigating options and finalizing specifications. Vehicle cost is approximately \$135,000.00

Motion: By Dawn Parent to accept Items 4.2, 4.3 and 4.5 for information.

Carried

5. Information

5.1 Blackfalds Fire Department

Tim Timmons informed the Board that negotiations with the Town of Blackfalds were ongoing regarding Blackfalds providing fire suppression services to Lacombe County. The Regional Fire Chief and Fire Chiefs of Blackfalds and Lacombe had agreed on response territories. Blackfalds has been provided a draft agreement but their CAO had left so there will be some delay in finalizing it. Blackfalds response area will grow slightly initially in order to make sure they can manage the larger area. It is anticipated that their area will continue to grow in several phases.

5.2 Fortis Electrical Safety Presentations

Tim Timmons informed the Board that he had attended a Fortis electrical safety presentation that had been very informative. He felt that the Chiefs should know about this and arrange to have Fortis provide the training.

Chief Millar informed the group that the Alberta Fire Chiefs were in the process of upgrading their Fire Fighter Electrical Safety Program and that this would be an ideal opportunity for team teaching.

5.3 Alberta Fire Chiefs Conference

Chief Millar informed the Board that the conference had been very informative and that it was good to see the elected officials there. Several items of interest for Councils were the resolutions to amend the Alberta Fire Code to ban family fireworks and to put some type of controls on engineered building products.

Several jurisdictions in Alberta are having problems with fireworks. The Alberta Fire Code is being revised for a new issue in 2007/2008. The proposal to ban the sale, possession and use of family fireworks is an additional tool to control the indiscriminate use of these dangerous items. An item that came up in the discussion regarding the resolution is that by-laws banning firework enacted by a municipality may not be enforceable because they contravene the Fire Code which has a higher precedence.

The building material issue is a result of shrinking lot sizes. Houses are being built much closer together and exterior materials such as vinyl siding are very flammable.

Pamela Hansen stated that she had found the conference very interesting especially regarding discussions on traffic management and fire fighter safety.

Motion: By Peter Steringa that Items 5.1, 5.2 and 5.3 be accepted for information.

Carried

6. Reports From Technical Support

6.1 Alix Fire Department

Chief Von Hollen informed the group that Alix had responded to 13 medical and 12 fire calls since the last meeting. They responded to a barn fire on April 21.

He stated that the medical first response unit was now in operation.

6.2 Bentley District Fire Chief

Pam Hansen informed the Board that the department had met and discussed the draft policies they had been provided by Chief Millar. She felt that the response and comments regarding them had been positive and there were only minor changes that she would discuss with Chief Millar.

6.3 Clive District Fire Chief

Chief Zaytsoff submitted a written activity report.

6.4 Eckville District Fire Chief

Chief Phillips reported that Eckville had responded to 3 motor vehicle accidents, 2 ambulance assists, 2 wildland fires, 4 mutual aid and 1 false alarm since the last meeting.

He informed the group that the paving in front of the building was scheduled for mid-July.

Chief Phillips said that he had sent out 100 fund raising letters and had received \$15,000.00 in pledges towards the new Emergency Response Vehicle.

6.5 Mirror District Fire Chief

Chief Andrews informed the Board that the department had responded to 1 medical assist and 1 trailer fire since the last meeting.

6.6 Lacombe Member From The Floor

Cameron Milne was absent and did not submit a report.

6.7 Lacombe District Fire Chief

Chief Fisher stated that LFD has responded to 117 calls at the year to date. Between April 1 and May 10 they had calls every day mainly wildland and motor vehicle related.

He informed the group that the department was entering teams in a major motor vehicle extrication competition in Spruce Grove. They will be hosting this competition next year.

6.8 Regional Fire Chief

Chief Millar submitted a written activity report.

Motion: By Jim Dixon to accept Items 6.1 to 6.8 for information.

Carried

7. New Business

7.1 Policy Manual Re-Write

Chief Millar informed the Board that the provided draft Sections 1 and 2 of the revised policy manuals had been provided to all the Chiefs for their review and comment.

Not all Chiefs had been able to review the drafts so Chief Millar was requested to continue with the remaining policy manual sections.

The Chiefs that had not done so were requested to review sections 1 and 2. In addition all chiefs were requested to reply in writing that they had reviewed the policies and were in agreement with them.

Motion: By Richard McKinnon that item 7.1 be accepted for information.

Carried

7.2 Regional Fire Service Training Officer/Fire Inspector

Chief Millar re-submitted a revised paper to the Board as directed at the previous meeting.

Chief Millar emphasized that until a specific scope of duties was developed and approved an accurate job description could not be developed. Once a scope was approved then a job description and time allocation could more accurately be determined.

The District Fire Chiefs agreed that training was beginning to suffer slightly because of the Demand on Chief Millar's time.

Chief Von Hollen commented that his department had not been informed of all the training opportunities over the year and when he was, quite often there were no positions available.

Chief Millar stated that because of the size of the organization now, it was difficult to provide all the positions that everyone wanted. Normally course size is limited to 12 people because Lakeland College administrative requirements make it difficult to run larger courses.

Motion: By Peter Steringa that the discussion paper be accepted for information.

Carried

8. Next Meeting

The next meeting will be held at Alix Fire Hall on September 27, 2006 at 7:30 p.m.

9. Adjournment

Motion: By Pamela Hansen that the meeting be adjourned at 9:45 p.m.

Carried

Recording Secretary

Chairman