

**LACOMBE AND DISTRICT RECREATION,
PARKS AND CULTURE BOARD**
Minutes
Wednesday October 19, 2011 at 4:30 P.M.
City Hall Conference Room

Present: Shelley Cota, Fred Knip, Dylan Olsen, Charlie Street, Sandi Stewart; Recreation & Culture Manager, Calvin Bennefield; Parks & Facilities Manager, Brenda Vaughan; Community Services Director, Sonya Beauclair; Community Services Executive Assistant

Karen Penrice came in at 4:40pm

Dawn Parent came in at 5:10pm

Dylan Olsen exited the meeting at 5:45pm

Regrets: Councilor Grant Creasey, Troy Rider,

1. Call To Order / Introductions

Fred called the meeting to order at 4:35pm

2. Presentations

None

3. Additions to the Agenda

None

4. Adoption of the Agenda

MOTION:

THAT the agenda for Sept 21, 2011 be adopted as presented

Moved by: Charlie Street

Seconded by: Shelley Cota

CARRIED

5. Adoption of Board Minutes: Sept. 21, 2011

MOTION:

THAT the minutes of the Sept. 21, 2011 meeting of the Lacombe and District Recreation, Parks and Culture Board be adopted as presented.

Moved by: Shelley Cota

Seconded by: Dylan Olsen

CARRIED

6. Items from Council

None

7. Information:

7.0 Recreation Services Monthly **Reports** (includes 2011 Capital Projects)

-Board reviewed the service report and thought everything looked good.

7.1 Kinsmen Aquatic Centre **Statistics**

-Stats all looked good; the Board commends Calvin Bennefield and his staff.

7.2 Lacombe Athletic Park

-LAPA is currently short on funds for the artificial turf on the football field, but they are going ahead and fundraising will be taking place

-Discussed ways to raise the funds for the turf and the board gave some suggestions

-Construction to begin by Nov. 20, 2011 on installing the turf

7.3 Skateboard Park

-Opened on Monday October 17, 2011 was successful

-Looks good and has lots of use so far

-Committee still about \$70,000 short of funds, sending out a donation request in next utility bill

-Fred is producing a joint fundraising venture with LAPA and will send out a request for \$20-\$30 to everyone in Lacombe and County. At \$30 a household they would raise more than enough for both LAPA and Skatepark

8. **Business Arising:**

8.1 Facility Assistance Grant Guidelines 2011 (\$2067.43)

8.12 **LA Youth Lacombe & District FCSS** (\$573.25)

MOTION:

That the Board approve the request in the amount of \$573.25 to assist with rental costs for Children's Christmas Party

Moved by: Shelley Cota

Seconded by: Dawn Parent

CARRIED

8.2 LMC **New Rates**

-Brief explanation of what changes had been made to the rates and what happened at the last Rec Board Meeting. Noting the typos on the increased Arena rates of 2% have been cleaned up as presented and will be forwarded to Council.

-Some board members wanted to clean the rates up even more that what had been sent out with the agenda, so the rates were edited to reflect this, and presented to the board.

-An explanation as to why the rates were changed to what they were in the presented rates

- About a 20% increase in the rates, with non residents paying an additional 20% on top of the new rates, Residents pay about 70% of the commercial rate and non-profit pays 60% of the commercial rate

-Also a damage deposit on the meeting rooms can be implemented when necessary

-Ongoing 2% rate increase to offset inevitable increase in utility costs

-Changes go to Council on Nov. 7, 2011

-Explained the number of users of the LMC, Arena, and Pool and the subsidized % on each facility

-Discussed what it would take for the LMC to break even

-Fee for set up and take down considered and customers have said they would rather not have that fee as it makes them feel like they are being "nickled and dimed to death" they want just one rate

-Noted that under the proposed rates the frequent users that pre-book at least 10 regular uses would receive a 25% discount

-After lengthy discussion on implementation of new rates and they decided that it would be best for all new bookings in 2012 to be booked in at the new rate and all existing contracts will be honored at the old rate/contracted rate.

MOTION:

THAT Recreation Board approves and endorses for City Councils review and decision:

- 1) An annual increase of 2% on all facility user fees to offset increased utility costs
- 2) Fees and rates presented for Lacombe Memorial Centre (LMC) user fees be accepted as presented
- 3) LMC user type descriptors will remove Community Good category, substituting Not For Profit
- 4) Time periods will read 8 A.M.-5P.M. & 5:30P.M.-Close
- 5) Users currently describes under Community good, that do not align with Not for Profit, will be shifted to Commercial Category
- 6) New rates will be effective January 01, 2012
- 7) Rental agreements under existing contracts will be honored
- 8) Frequent users of the facility will receive a 25% discount when a contract is signed for more than 12 prescheduled rentals in one calendar year
- 9) Non residents will pay a 20% levy on all rental rates that apply

Moved By: Karen Penrice

Seconded By: Charlie Street

CARRIED

9. New Business:

None

10. Next Meeting:

Nov. 16, 2011 4:30p.m., City Hall Conference Room

11. Adjournment

Meeting adjourned at 6:05pm by Fred Knip

Chairperson

Recording Secretary